

3 EASY WAYS TO REGISTER

- ☐ **Mail:** S.C. Chamber of Commerce - P.O. Box 11827, Columbia, SC 29211
☐ **Online:** www.scchamber.net ☐ **Fax:** 803-343-5881

SELECT SEMINAR:

Early Bird (Register by November 7, 2014)

- ☐ \$219 SC Chamber member Day 1
☐ \$219 SC Chamber member Day 2
☐ \$399 SC Chamber member Day 1 & 2

Regular-Member (Register after November 7, 2014)

- ☐ \$249 SC Chamber member Day 1
☐ \$249 SC Chamber member Day 2
☐ \$449 SC Chamber member Day 1 & 2

Non-Member

- ☐ \$349 Non-member Day 1
☐ \$349 Non-member Day 2
☐ \$549 Non-member Day 1 & 2

* For companies sending 3 or more individuals, please contact April Cox at april.cox@scchamber.net for special pricing.

Please Print (Make copies for multiple registrants)

Company _____

Name _____

Title _____

Address _____

City _____ **State** _____ **Zip Code** _____

Phone () _____

Fax () _____

Email _____

Special Accessibility or Dietary Needs? _____

Payment: ☐ Check Enclosed

☐ Visa ☐ MC ☐ AMEX ☐ Discover

Acct # _____


Exp. Date _____ **Ver. #** _____

Signature _____

Billing Zip Code _____

Cancellation Policy: If unable to attend, substitutions are welcome anytime prior to the program date. A 50% processing fee applies to all event cancellations. Registrants are responsible for the full registration fee for any cancellation made after 5 p.m., seven days prior to the event. Registration fees will not be refunded or waived after that date. No-shows will be charged the full registration fee.

P.O. Box 11827
Columbia, SC 29211-1827



SOUTH CAROLINA
CHAMBER of COMMERCE

Safety Training December 15 & 16, 2014



SOUTH
CAROLINA
CHAMBER
Of
COMMERCE



The Tower
at 1301 Gervais Street
Columbia, SC

PRSRT STD
U.S. Postage
PAID
Permit #1225
Columbia, SC

Safety Training

The Tower at 1301 Gervais Street, 11th Floor, Columbia, SC

December 15
 OSHA Recordkeeping (8:30am - 12pm)
 Effective Safety and Health Programs (1pm - 5pm)

December 16
 Forklift Training (8:30am - 2:30pm)

OSHA Recordkeeping, Effective Safety and Health Programs and Forklift Training are workshops designed to provide the training you need to help your company reduce risk and ultimately save money.

The first day of training will cover the very latest in Occupational Safety & Health Administration (OSHA) recordkeeping, a safety topic that generates more confusion and questions than any other. The afternoon session will provide a multitude of information on effective safety and health programs. The second day of training will focus solely on Forklift Training. Register for one or both days.

OSHA Recordkeeping

The U.S. Department of Labor's Occupational Safety and Health announced recently that effective January 1, 2015, there will be new requirements for reporting severe injuries. In addition, they updated the list of industries exempt from recordkeeping requirements. Bring current cases and specific questions with you and get the answers that you need to stay in compliance. OSHA recordkeeping generates more questions than any other OSHA regulation.

Inaccurate OSHA recordkeeping and reporting have resulted in single company fines in excess of \$1,000,000 for employers. OSHA recordkeeping and reporting violations can yield penalties of up to \$10,000 per occurrence and can also result in criminal prosecution proceedings initiated by OSHA through the Federal Department of Justice. One hundred percent (100%) accurate records are a must.

Effective Safety and Health Programs

The benefits of a workplace safety and health program will include the benefits of preventing accidents and injuries, compliance with OSHA regulations, and lowering the cost of doing business. OSHA requires that employers adopt certain safety and health standards reasonably necessary to protect workers on the job. In addition, safety committees can be a very important part of an employer's safety program but can also be an enormous waste of time and a source of frustration for management if not properly implemented. The afternoon session will cover OSHA training and posting requirements.

8:00-8:30 am Registration/Continental Breakfast

8:30 am OSHA Recordkeeping Session

- Who is covered?
- New, existing and proposed requirements of OSHA recordkeeping
- What is medical treatment?
- What is considered recordable?
- Counting days
- How to handle job transfers
- What is considered restricted work?
- Needle sticks
- First aid treatment
- Recordkeeping interpretations

12:00 pm Lunch (provided)

1:00 pm Effective Safety and Health Programs

- Core elements required
- Management commitment
- Employee participation
- Hazard identification and assessment
- Hazard prevention and control
- Training
- Evaluation of program's effectiveness
- OSHA's checklist to verify the core elements

5:00 pm Adjourn

HOTEL ACCOMMODATIONS

Sheraton Columbia Downtown Hotel

1400 Main Street, Columbia, SC 29201

(within walking distance of venue).

For reservations call 803-988-1400 and ask for the S.C. Chamber Rate of \$94 (based on availability)

INSTRUCTOR

Wilder H. Allen is a federal OSHA authorized instructor for general industry and construction with more than 30 years of professional experience. He is a former Indiana OSHA compliance officer trainer and is president of Safety Management Corporation, one of the leading OSHA training and compliance companies in the nation.

The PIT/Forklift Training

The PIT/Forklift Training is a one-day workshop detailing general safety, operation, training and guidelines for operating a PIT (Powered Industrial Truck) or forklift. This course will enable you to develop a training program for PIT and forklift operators. It covers mandatory classroom training instruction requirements of the current OSHA forklift standard. If you operate a PIT/Forklift, need a refresher course, wish to train other operators or are a newly hired operator, you cannot afford to miss this training.

8:00 – 8:30 am Registration/Continental Breakfast (provided)

Introduction & General Powered Industrial Vehicle Requirements

- General Safety
- OSHA Regulations
- OSHA's PIT Regulations
- What is a "Powered Industrial Truck?"

Common Types of Powered Industrial Trucks

- Forklifts, Reach Trucks, Order Pickers, Pallet Jacks

Forklift Training

- Scope of 1910.178(1) Training Requirements
- How a PIT Works
- Pre-Operations and Safety Guidelines

12:00 pm – 1:00 pm Lunch (provided)

Operating a Forklift

- Safe use including hazards, operator responsibilities and safety guidelines

Developing a Training Program

- Identify your operators and equipment
- Methods of training
- Training program content
- Employee evaluation
- Refresher training
- Inspection forms

OSHA Interpretations and Guidelines

- Sample training program outline

2:30 pm Adjourn